

Personal Infomation:

Name : Masoud

Family name: Amiratashani

Date of birth:1957

Place of birth:Tehran

Id card number: 004-436938-7

Military service status: exempted

Marital status: married

Residential address: first floor NO. 24, Shahid Gholipoor alley
Ayatollah Chafari str. Damavand ave,Tehran , Iran

Postalcode:1731697513

Tel:77593614

mobile:09125862761

Educational background:

-DBA. Student in Tehran business school

-MSc degree in accounting , Shahroud Azad University

-BSC.degree in accounting,Tehran Azad University,South branch

-Associates degree in banking, Esfahan Poly technical University

Work experience:

Finance manager in Oil Refining Industries Development company, 2012 till now

- Budgeting cost control manager in National Iranian Oil Refining and Distribution company (NIORDC), 2003-2012.
- Cost control auditor in International Institute of Energy Studies for six months.
- Chief accountant in International Institute of Energy Studies 1995-2003.
- Senior accountant in National Iranian oil Refining and Distribution company, 1984-1995
- Financial consultant in National Gas company and private sectors.

Financial consultant in different private and government sectors since 1995.

Attendants programs:

- long term advanced courses in accounting , institute of certified accountants (ILIAC)
- Accounting and auditing standards, institute of certified accountants (ILIAC)

- Consolidated accounting, institute of certified accountants(ILIAC)
- Business and taxation law, institute of certified accountants(ILIAC)
- Evaluation of stock and cash flow, institute of certified accountants(ILIAC)
- Industrial accounting , institute of certified accountants(ILIAC)
- Time management, National Iranian Oil Refining and Distribution Company.
- Lay out management, National Iranian Oil Refining and Distribution Company.
- Procurements principles, National Iranian Oil Refining and Distribution Company.

Teaching Experiences:

- 1-Teaching Financial Engineering Courses in Industrial Organizations
- 2-Teaching Accounting and Budgeting in National Iranian Gas Company
- 3-Teaching Accounting and Budgeting in Mahshahr Petrochemical Complex
- 4-Teaching Accounting and Budgeting in National Iranian Oil Company

5-Teaching Accounting and Budgeting in Rahbaran Petrochemical Complex

6-Teaching Accounting and Budgeting-in Khaje Nasir Toosi University of Technology

7-Teaching Accounting and Budgeting in Pars Oil and Gas Company

8-Teaching Application of Excel in Accounting, Sale and Purchase Regulation, Budgeting, Accounting, loans, Cost Management, Book Keeping and Customary Attitude.

Memberships:

-Member of Iranian Institute of Certified Accountants(IICA)

-Member of Iranian Institute of Management

-Member of Management Accounting Association of Iranian Economists

-Member of Iran Commercial Community.

Date:

The honorable Mr.(the name of ambassador)

The ambassador of France to Islamic republic of Iran

The Embassy of France to Islamic Republic of IRAN

Address of the emabasy

Dear Honorable Ambassador

Respectfully, we have honered to introduce ourselves to your department as one of the rliable and potential accounting companies in here Iran . we offering a full spectrum of accounting and administrative services .

Recently all countries and overseas companies observing the policy transformation in the boundless arcade of IRAN, we are certain that you have been already well-informed about the respectful companies in your great country , those who keenly interested in the opportunities of making the most profitable financing in such a market .

Nevertheless any successful approaches need being properly informed about the financial laws and rules of our country , IRAN, and also receive continuous and utmost essential accounting assistance and services .

In this regard our services are as follows :

- 1) project cost / expenses account and revenues
- 2) Financial reporting process
- 3) Financial statements
- 4) Employees salary and bonuses
- 5) Preparation of possible banking financial discrepancies

For your kind information, the personal resume of our board of management is listed in our website at: WWW.Atashani.ir

Sincerely Yours

Mr. Atashani

Managing Director